

*** MSC SHENZHEN Telex Release Guidance ***

1. Pick OBL

- Pick up OBL at MSC agent (Sinoagent)
- or request Express company to pick up OBL at MSC agent (Sinoagent) (shall submit pick up OBL authority LOI)

2. Endorsement

- Full set original bill endorsed by bill shipper' official chop and signature.
- **PS: Shipper A company O/B B company, shall endorsed by B company (A bank as Cosignee is not allowed telex release)**

3. Telex LOI

- Stamp shipper's official chop on telex LOI with signature
- Please leave e-mail address on LOI in case you need Telex confirmation
- **PS: One Telex LOI with One full set OBL**

4. Telex fee

- POL telex release fee RMB 300/bill

5. Surrender

- Full set endorsed OBL/original LOI surrender to MSC agent (Sinoagent). MSC TLX team will arrange it within 24 working Hrs.

Inquiry payment

Telex: Ms Liu 0755-82300251 Ms Pan 0755-82300256

Bank statements: Ms Luo 0755-82219206 Mr.Lin 0755-82300257

E-mail: lhcsr@sinotrans.com 0755-82300273/317

Inquiry Telex Release

Please contact [MSC Local Office 的文件组](#) (click link to get more details)

If any documents need posting, please refer below address.

Company: China Marine Shipping Agency,Shenzhen Co.,Ltd.Luohu Dept.

Add: 34F, SHENZHEN KERRY CENTER,NO.2008 SOUTH REN MIN ROAD,SHENZHEN,P.R. CHINA

Postcode: 518001

Contact person: Ms Liu 0755-82300251 Ms Pan 0755-82300256

Not allowed T/R		
POD:	COUNTRY	Remark
CORINTO,MANAGUA	NICARAGUA	Effect From: Aug 7th, 2023
PUERTO QUETZAL, PUERTO SANTO TOMAS DE CASTILLA...	GUATEMALA	Effect From: Feb 14th, 2019
Buenaventura, Cartagena, Turbo	Colombia	Effect from: Sep,18th, 2018
Guaira,Caracas,Puerto Cabello	Venezuela	Effect From:November 6th,2014
Lattakia,Tartous	Syria	
Luanda, Lobito, Cabinda,	Angola	
Bandar Abbas, Bushehr, Imam, Khorramshahr,	IRAN	
Puerto Caldera/Limon	COSTA RICA	
Johannesburg	<u>cnee:</u> Pahad Shipping	bad payer
All German POD	Consignee: BIS BEYOGLU INTERNATIONALE SPEDITION GMBH DE-20537 HAMBURG	

For official chop sample, please refer below attachment.

Attachment

Official Chop Sample for Telex Release

If shippers register in People's Republic of China, the chops should be same as below:



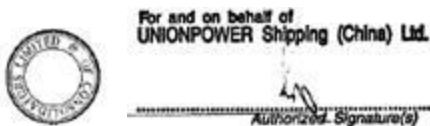
If shippers register in North of China, below chop is also available.



- If shippers register in Taiwan, the chop should be same as below:



- If shippers register in HONG KONG, the chop should be same as below:



- If shippers on OBL register in HONG KONG with showing non H.K's address, Hong Kong chop is acceptable once you can provide a copy of valid business registration certification in H.K.
- If shippers on OBL register in overseas (Non-China), the chop clearly matching shipper's name on BL is accepted, and the official chop of booking client is needed to stamp on telex release LOI.

**Combined Letter of Indemnity and Instruction
for “Telex Release” of consignments carried under straight consigned Bills of Lading**

To :	MSC Mediterranean Shipping Company S.A., its agents and affiliates (“MSC”) and the Owners of the <i>[insert name of ship]</i>
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Dear Sirs,

Ship / Voyage:	<i>[insert name of ship and voyage number]</i>
POL / POD:	<i>[insert load/discharge port, as stated in the Bill of Lading]</i>
Cargo :	<i>[insert description of cargo]</i>
Bill(s) of Lading :	<i>[insert identification number, date & place of issue]</i>
Container number(s)	<i>[insert the container numbers]</i>

The above cargo was shipped on the above vessel by *[insert name of shipper]* and consigned to *[insert name of consignee of record]* for delivery at *[insert name of discharge port or place of delivery as stated in the Bill of Lading]*.

For Our convenience, We the Undersigned *[insert name of shipper]* as shipper of record, hereby request you to instruct your agent at the place of destination to deliver the consignment to:

[insert name and full contact details of party to whom the cargo shall be delivered at destination] ,

against surrender to MSC by Ourselves of the full set of Original Bills of Lading.

We hereby confirm that *[insert name of party to whom the cargo shall be delivered at destination]* are the lawful Consignee, and that We acknowledge and accept without reserve the MSC Terms and Conditions of carriage.

In consideration of Your complying with Our above request, We hereby confirm that We hold You free of any and all liabilities and that we shall keep You harmless against any and all losses whatsoever that You may suffer as a consequence of Your complying with our request.

Yours faithfully,

For and on behalf of

[insert name of shipper]

Authorised signature.....

Name:

Position:

Date:

Stamp/seal

**Combined Letter of Indemnity and Instruction
for “Telex Release” of consignments carried under Bills of Lading issued “to order”**

To :	MSC Mediterranean Shipping Company S.A., its agents and affiliates (“MSC”) and the Owners of the <i>[insert name of ship]</i>
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Dear Sirs,

Ship / Voyage:	<i>[insert name of ship and voyage number]</i>
POL / POD:	<i>[insert load/discharge port, as stated in the Bill of Lading]</i>
Cargo :	<i>[insert description of cargo]</i>
Bill(s) of Lading :	<i>[insert identification number, date & place of issue]</i>
Container number(s)	<i>[insert the container numbers]</i>

The above cargo was shipped on the above vessel by *[insert name of shipper]* and consigned “to order” [or “to order of *[insert name of whose order the Bill of Lading is made out]* ”] for delivery at *[insert name of discharge port or place of delivery as stated in the Bill of Lading]* .

For Our convenience, We the Undersigned *[insert name of shipper]* as shipper, hereby request you to instruct your agent at the place of destination to deliver the consignment to:

[insert name and full contact details of party to whom the cargo shall be delivered at destination] ,

against surrender to MSC by Ourselves of the full set of Original Bills of Lading.

We hereby confirm that the Bills of Lading shall be deemed having been endorsed by Ourselves in favour of *[insert name of party to whom the cargo shall be delivered at destination]* who are the lawful Consignees, and that We acknowledge and accept without reserve the MSC Terms and Conditions of carriage.

In consideration of Your complying with Our above request, We hereby confirm that We hold You free of any and all liabilities and that we shall keep You harmless against any and all losses whatsoever that You may suffer as a consequence of our request.

Yours faithfully,

For and on behalf of

[insert name of shipper]

Authorised signature.....

Name:

Position:

Date:

Stamp/seal